

MARKING POLICY

This policy gives guidance to staff on the purpose, types and frequency of marking.

Aims

All marking should have a clear purpose for either the child or the teacher depending on the learning objective.

Purpose of marking

- To inform the teacher of a child's progress and needs for future planning.
- To provide feedback about current work.
- To demonstrate the value of a child's work.
- To allow for self-assessment where the child can recognise their difficulties and mistakes and encourage them to accept help/guidance from others.

Types of marking

- Ticks where work is correct, a dot or 'c' where mistakes are made.
- Teachers' comments. A constructive statement on how to improve should support a critical comment.
- It is often more valuable for the teacher to discuss a child's work and receive comments from the child. In this case a 'U' will be drawn showing that the work was marked orally, and the child given the opportunity to write their own written comment.
- Children may, where appropriate, self-mark work, or mark another child's work. The teacher will always review this marking.

Frequency of marking

- Marking may take place during the lesson, which allows for immediate feedback.
- On-line marking will provide immediate feedback for the individual child, e.g. IXL, My Maths.
- Most work will be marked before the next session of that subject. However, in the case of a long-term project it may not be marked until the completion of the project. Children will be informed in advance if this is the case.

Policy Date: March 2018

Review Date: March 2019